

BOARD OF DIRECTORS

CL₂ – CE RMO, INC.

MEETING REPORT – MAY 5, 2020

The Cedar Landing 2 – Creek Estates Road Maintenance Organization (RMO) Board of Directors convened by conference call on Tuesday, May 5, 2020 at 6:00 pm.

President Steven Hanchey convened the meeting. The report of the April 7, 2020 meeting was accepted.

I. Road Maintenance

A. BLI Work

Mr. Hanchey noted that Cedar Avenue and Landing Drive had not required grading for this quarter. He highlighted several current projects for which BLI had presented an estimate:

- Potholes at the end of the Cedar Avenue asphalt – to be filled with rock and wetted and compacted before adding asphalt on the top
- Low spot east of 502 Creek Drive (Matt Daley residence) – crushed concrete to be added
- Rustic Court potholes – crushed concrete to be added per owner request
- Washout problem at Cedar Avenue and Phillip Circle – letter will be sent to the 9 non-paying owners on Ashley Lane who use this intersection to encourage payment; repairs will be made
- Roadbed instability at Creek Drive before Donna's Drive – held over to next quarter

Motion Made and Seconded: To accept BLI's estimate of \$4,362.80 for the work outlined above and direct that repairs be made as soon as feasible. **[Motion Passed]**.

II. Financial Operations

Treasurer Ann Donnelly reported that the RMO has ~\$18,400 in the bank and that just over 60% of owners had paid 2020 road fees. Members agreed to reimburse Secretary Cynthia Kunz for the cost of board meeting conference calls and to postpone the internal audit until after the Governor's Stay-At-Home order expires.

III. Owner/Member Issues

Members noted that Doug Medlin, owner of 113 Pine Ridge, had received two notices but had not yet paid 2020 road fees and agreed to look at this property to see if there was an issue needing attention there.

IV. DOT Update

Jeff Conerly, Communications Committee Chair, reported that the NCDOT Division Engineer had retired that Chad Kimes had assumed the position. He explained that he had received the NCDOT Comprehensive Transportation Plan for the Topsail Area, which notes that access to Surf City will

exceed capacity in 2030. This document shows all roads, including the RMO's and provides new points of contact. Mr. Conerly agreed to assemble an information package for the new officials to make sure they know that the RMO exists and how to make contact.

V. Adjournment and Next Meeting

Motion Made and Seconded: To adjourn [**Motion Passed**].

The next meeting will be held on Tuesday, June 2, 2020 at 6:00 pm by conference call.

VI. Attendees

Attending	Name	Title/Role	Telephone	Email
Board of Directors				
Yes	Steve Hanchey	President	910.289.5246	hshanchey@embarqmail.com
Yes	Anita Berger	Vice President	615.513.2177	anita@anitaholder.com
Yes	Ann Donnelly	Treasurer	252.702.2100	anndonnellyo2@gmail.com
Yes	Cynthia Kunz	Secretary	703-405-4423	cynthia.kunz@kunzandcompany.com
Committee Chairs				
Yes	Jeff Conerly	Communications	910.328.3695	jeff@jns2.com
Yes	Sue Conerly	Audit	910.328.3695	sue@jns2.com
No	Greg Fogle	Community Activities	704.756.0338	Gregcrs1@gmail.com